



Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people

1. Call to Order

Mayor Lloy called the meeting to order 7:00pm

2. Attendance

PRESENT:	Mayor Lloy	Deputy Mayor Chapman
Councillors:	Pam Osborne (Teams) Susan Creelman (Teams) Chad Ramsey (left at 8:15pm)	Suzanne Lutz Rebecca Rogers-Laing
Staff:	Greg Brown Erin Richard	Grant Cooke Leah Bennett

REGRETS / ABSENT:

3. Approval of / Changes to Agenda

Acknowledgement of the change in Agenda that was sent out with agenda item 14 of the 'In-camera' session.

On the motion of Deputy Mayor Chapman and Councillor Lutz:

I so move to approve the Agenda as presented for November 9th, 2023 – Committee of the Whole Meeting

MOTION CARRIED UNANIMOUSLY

4. Disclosure of Interest on Agenda Items

Councillor Ramsey announced that he will excuse himself prior to item 10.c. and 14.a. for 'In-camera'.

5. Approval of Minutes from Previous Meeting(s)

Amended minutes with the 'out of In-camera times' motioned by Councillor Rogers-Laing and Councillor Ramsey.

On the motion of Councillor Creelman and Councillor Rogers-Laing:

I so move to approve the Minutes with the noted amendment for October 12th, 2023 – Committee of the Whole Meeting



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6. Announcements / Proclamations

NIL

7. Presentations

a. WSP – Phase 4 Groundwater Study

Molly Noseworthy, Dylan Farrell, Colin Fogarty and Kevin O'Leary supplied an overview of their report in a condensed timeframe.

Q- With the new facility, will the operating costs increase and will more staff be required?

A- There will be a similar level of effort to what we have now.

Q- Do we know how much land we would require, do we have the size requirements?

A- 50' x 75' building for treatment plant

15' – 20' beyond for the fence line

75' x 75' or 100' x 100' for the reservoir

25' x 25' fenced in well heads (need to be in Protected Water Shed)

Right of way for lines

Q- The growth of 1.8%, we anticipate more than that, what about customer complaints with water in the lines causing staining, and the costs of what we use now to the 'new'?

A- The growth is a challenging one, smaller municipalities tend to go through 'boom or bust' growth plans. The staining is from iron manganese over time in the water if untreated, you can get a build up that will eventually let go of the pipes and cause discoloration in the water. It can be removed by chemical means or biological filtration.

Q- Is there a cost to the electricity upgrades?

A- 600v 3 phase is what we are currently using, we would just need to bring to plant and equipment at the reservoir.

Q- Is the piping from the well to the new plant or laterals under the streets?

A- The piping is from the plant to the reservoir.

Q- Have we considered drawing from the river or a well near the river?

A- No, as there would be challenges to meet baseflow as well as challenges with the weather.

Q- Would the new plant be where the well is or where existing plant is?

A- It would not be feasible to not have close to the well. If it is close, it is less on pumps etc.

Q- Design study is based on 30 year life span of the plant, what happens after 30 years?

A- Time frame is a typical lifespan, at the end of the timespan, you could look at population and see if you want or need to expand.

8. Written Petitions and Correspondence



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- a. Letter from John Lohr - \$1000.00 911 Cost Recovery Fund

9. Business

- a. JRTA – Terms of Reference

On the motion of Councillor Osborne and Councillor Lutz:

I so move the Committee of the Whole recommend Council officially support the Terms of Reference governing the work of the Municipal Working Group and the overall mandate of the Joint Regional Transportation Agency to 'plan for all modes of transportation consistent with the region's growth and development to ensure the safe, efficient and coordinated movement of people and goods'. Further, to formalize this support through the Chief Administrative Officer being a signatory of the Terms of Reference and actively participate in the Agency's planning efforts.

MOTION CARRIED UNANIMOUSLY

- b. Town of Stewiacke Cenotaph – Care and Maintenance

There was discussion on why it took so long for Legion to reach out to us, to which was brought up that it seems they realized the Town owns it, shouldn't they be responsible for the upkeep?

Also, there are government grants available and wondering if there have been any funds since 2014 and if Veterans Affairs was contacted for funding? It was noted that if there was funding received it would be on the sheet with the breakdown of costs and funds received. The Legion is good at applying for grants.

On the motion of Deputy Mayor Chapman and Councillor Lutz:

I so move the Committee of the Whole recommend that Town Council approve an unbudgeted expenditure of \$14,740.00 to reimburse the Stewiacke Branch of the Royal Canadian Legion for maintenance and repair work to the Town-owned Cenotaph property for the 2014-2022 period. Further, that going forward the Town allocate an annual contribution in its yearly operating budget in the amount of \$1000.00 to the Legion for the purposes of on-going maintenance, repair, and general stewardship of the cenotaph property. Said funds to be matched by Legion fundraising efforts and subject to Town Council review and approval where project-related expenses exceed \$5,000.00 on a per project basis.

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c. Municipal Capital Growth Program

Questions arose if the cost of \$900,000 was per year over the two years to which CAO Brown stated that the \$900,000 was over the two year period, \$450,000 per year.

Also brought up was the old school lot as an option for brownfield? CAO Brown stated that it is not eligible for brownfield. With accessibility and climate change, wastewater is a good fit and price point.

Councillor Creelman questioned about affordability, funding of 50% in the amount of \$1 million, will water happen at the same time as my guess is water is more important. CAO Brown stated that we will do water but not at this stage yet, this is available now.

On the motion of Councillor Osborne and Deputy Mayor Chapman:

I so move the Committee of the Whole recommend that Council instruct staff to prepare a funding Submission under the program for the expansion of the Town's wastewater treatment capacity through the design and construction of a third lagoon adjacent to the existing facilities.

Further consideration of the submission to be given at the Council meeting of November 23, 2023 given Program deadline of December 13, 2023.

d. Building Permits to October 31st

A chart was provided showing the Building Permits issued year to date.

10. [By-laws and Policies](#)

a. Community Parks, Recreation and Events – Terms of Reference

On the motion of Councillor Creelman and Councillor Rogers-Laing:

I so move that the Committee of the Whole recommend Town council approve the Terms of Reference for the Community Parks Recreation and Events Committee and proceed to publicly advertise for citizen membership to establish this new Committee of Council.

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b. Flag Policy

On the motion of Councillor Creelman and Councillor Osborne:



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I so move that the Committee of the Whole recommend Town Council approve an amendment to the Flag Flying Policy 2007-27 to allow the CAO discretion to approve the flying of flags as requested by non-profit or charitable organizations as might be appropriate.

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- c. PAC – Proposed Amendment – Downtown Commercial (C-1) Zone

Councillor Ramsey excused himself.

Deferred to Combined Council meeting, December 14th, 2023.

11. Citizen Comments

Bill Hellewell

- Estimated growth of 1.8% low (noted in WSP report), don't underestimate the growth of Stewiacke.
- Do we have capacity with Admin for growth?

Beattie Acker

- Good presentation from WSP.
- Would Town consider a public meeting to bring the presentation so we could ask questions?
- Would like the technical talk explained.

CAO Brown requested that both residents send him an email and he will address the concerns.

12. Mayor Report

1 Nov – HR Meeting

3 Nov – Open House and ribbon cutting ceremony for Coldstream in Truro

7-10 Nov – NSFM Fall Conference

Will attend the Remembrance Day Ceremony at the Cenotaph at 11am, Saturday November 11th, 2023 as well as the tree cutting ceremony at Bette Gourley's, for the Tree for Boston, Wednesday November 15th, 2023 at 10:30am.

Also, just received word prior to the start of tonight's meeting that the UARB approved to reduce Council from 6 to 4 at 4:45pm today.



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Deputy Mayor Report

- Coldstream Clear ribbon cutting in Truro
- HR Meeting
- Business & Tourism meeting
- Attended NSFM Fall Conference

13. Councillors Reports

Councillor Lutz – nothing

Councillor Osborne – Attended NSFM Fall Conference, will be attending Remembrance Day Ceremony Service in Stewiacke and the tree cutting ceremony for the Tree for Boston. Actively working with Colchester East Hants Library Board as the chair of their hiring committee for our new CEO / Executive Director.

Councillor Rogers-Laing - nothing

Councillor Creelman –

- HR Meeting
- Ribbon cutting at Coldstream Truro
- Attended Remembrance Day Service at Winding River Elementary

14. In-Camera Session

In-Camera Session to discuss items under Section 22 (2) (g) of the Municipal Government Act.

On the motion of Councillor Rogers-Laing and Deputy Mayor Chapman:

I so move to approve to go 'In-camera' at 8:28pm

MOTION CARRIED UNANIMOUSLY

On the motion of Deputy Mayor Chapman and Councillor Rogers-Laing:

I so move to approve to come out of 'In-camera' at 9:18pm

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15. Notice of Motion and Reconsideration

NIL

16. Adjournment

Adjournment called at 9:19pm.

Read and approved this 14 day of December, 2023



Mayor

CAO

