

Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

1. Call to Order
2. Attendance
3. Approval of / Changes to Agenda
4. Disclosure of Interest on Agenda Items
5. Approval of Minutes
2024 01 11 Committee of the Whole
6. Announcements / Proclamations
7. Presentations
 - a. Community Transit
 - b. YMCA Nova Scotia Works
8. Written Petitions and Correspondence
9. Business
 - a. Tax Sale Update
 - b. Loan Guarantee – Stewiacke Fire Department
 - c. Hiring Committee report
 - d. Budget Preparation Dates
 - e. Hiring Committee Mandate
10. By-laws and Policies
11. Citizen Comments
12. Mayor Report
13. Councillors' Reports



COMMITTEE OF THE WHOLE MEETING **AGENDA**
Thursday February 8th, 2024 @ 7:00 pm
Council Chambers, Stewiacke, NS

Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

14. In-Camera Session
15. Notice of Motion and Reconsideration
16. Adjournment



5.

Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people

1. Call to Order

Deputy Mayor Chapman called the meeting to order 7:00pm

2. Attendance

PRESENT:

Deputy Mayor Roseanne Chapman

Councillors: Pam Osborne
Susan Creelman

Suzanne Lutz
Rebecca Rogers-Laing

Staff: Randi Buchi
Erin Richard
Kevin Matheson

REGRETS / ABSENT: Mayor George Lloy
Councillor Chad Ramsey

3. Approval of / Changes to Agenda

On the motion of Councillor Osborne and Councillor Rogers-Laing:

I so move to approve the agenda presented for January 11th, 2024 – Committee of the Whole Meeting

MOTION CARRIED UNANIMOUSLY

4. Disclosure of Interest on Agenda Items

NIL

5. Approval of Minutes from Previous Meeting(s)

NIL

6. Announcements / Proclamations

NIL

7. Presentations

Water Rate Study

Community Transit- no presentation.

Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people

8. Written Petitions and Correspondence

- a. email correspondence from resident Shannon MacPhee

9. Business

- a. Water Rate Study

On the motion of Councillor Creelman and Councillor Lutz:

I so move that the Town of Stewiacke Committee of the Whole recommend to Council that the Water Utility apply to the Nova Scotia Utility and Review Board for changes in its rate for water and water services, fire protection to the Town of Stewiacke and changes to its rules and regulations for customers served by the utility, as set out in the water rate study prepared by G.A Isenor Consulting Limited. in Association with Blaine S. Rooney Consulting Limited.

Question: Councillor Osborne asked if it is possible for council to discuss this again in 2 weeks at the Council meeting.

Answer by CAO Matheson: Yes.

MOTION CARRIED UNANIMOUSLY

- b. Financial Report

- i. Received for information purposes.

- c. Planning and Advisory

- i. received for information purposes.

- d. CAO Hire Committee Report

- i. Councillor Creelman provided a verbal report stating Kevin Matheson has been hired as Interim CAO, and he started on January 9th, 2024. Councillor Creelman updated the RFP closing for Recruiting services was January 11th at 2pm. There were 8 bids received, ranging from \$13,500 - \$43,700 exclusive of HST.

- e. Development Officer Appointment

On the motion of Councillor Osborne and Councillor Lutz:

I so move that the Town of Stewiacke Committee of the Whole recommend to Council the appointment of Jason Fox from the Town of Truro as the Development Officer on an interim basis.

MOTION CARRIED UNANIMOUSLY

- f. Council Committee Appointment

On the motion of Councillor Creelman and Councillor Lutz:

Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people

I so move that the Town of Stewiacke Committee of the Whole recommend to Council the appointment of Deputy Mayor Chapman and Councillor Osborne to the Parks, Recreation & Events Committee.

MOTION CARRIED UNANIMOUSLY

g. Citizen Committee Appointments

On the motion of Councillor Rogers-Laing and Councillor Osborne:

I so move that the Town of Stewiacke Committee of the Whole recommend to Council the appointment of Beate Acker and Cassandra Swallow to the Audit Committee.

I so move that the Town of Stewiacke Committee of the Whole recommend to Council the appointment of Melanie Haggart, Chris Pelling, Audrey Armsworthy and Ian Gulliver to the By-Law and Policy Committee.

I so move that the Town of Stewiacke Committee of the Whole recommend to Council the appointment of Beate Acker to the Parks, Recreation & events Committee.

I so move that the Town of Stewiacke Committee of the Whole recommend to Council the appointment of Todd Fleck to the Business & Tourism Committee.

MOTION CARRIED UNANIMOUSLY

10. By-laws and Policies

NIL

11. Citizen Comments

NIL

12. Mayor Report

NIL

Deputy Mayor Report

NIL

13. Councillors Reports

Councillor Lutz – attended the Regional Accessibility Committee.

Councillor Osborne – Welcome Kevin Matheson and wish no winter traveling for you.

Councillor Rogers-Laing – no report

Councillor Creelman – Happy New Year everyone



Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people

14. In-Camera Session

NIL

15. Notice of Motion and Reconsideration

NIL

16. Adjournment

Adjournment called at 8:38pm.

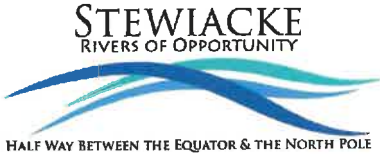
Read and approved this _____ day of _____, 2024

Mayor

CAO

DRAFT

9a.



Request for Decision

Submitted By: Manager of Finance, Randi Buchi
 Date: February 8, 2024
 Subject: Annual Tax Sale Listing

ORIGIN

Tax Sale Policy #2019-45 Statement 5):

The Town Clerk or designate shall prepare annually a list of properties meeting the criteria for tax sale. The list will be reported to Council prior to the commencement of the formal tax sale process. Included with the list will be a summary of any properties that tax sales will not proceed on, noting which section of MGA 134 (4) the property qualifies for possible exclusion from tax sale.

RECOMMENDATION

Staff respectfully recommend:
This is for Information purposes only.

BACKGROUND

NA

DISCUSSION

roll #	2020	2021	2022	2023	
1515233		\$ 866.39	\$ 2,771.88	\$ 2,914.96	Tax
DECKER HENLEY CHELSEA			\$ 659.15	\$ 1,298.32	Interest
4536916		\$ 987.72	\$ 3,058.29	\$ 3,224.08	Tax
CRUZ PASCALE L		\$ 24.70	\$ 371.48	\$ 1,419.46	Interest
7401167		\$ 540.49	\$ 1,442.76	\$ 1,512.16	Tax
CROUSE RICHARD		\$ 13.52	\$ 76.62	\$ 530.22	Interest
4542827	\$ 1,925.20	\$ 2,422.92	\$ 2,461.47	\$ 2,804.08	Tax
KLENNER WALTER	\$ 125.43	\$ 436.44	\$ 802.27	\$ 1,314.50	Interest

There is one other property which was in arrears for the three years, but the property owner has made satisfactory repayment arrangements.

IMPLICATIONS

Financial/Budget

Legal

Strategic Priorities/Workload

OPTIONS

NA

COMMUNICATIONS

NA

ATTACHMENTS

NA

9b.

Kevin Matheson

From: Randi Buchi
Sent: Wednesday, January 10, 2024 3:44 PM
To: Kevin Matheson
Subject: FW: Stewiacke Fire Rescue Purchase 2024

Loan guarantee request from Fire department.

From: Brandon Verboom <bverboom@stewiackefire.ca>
Sent: Tuesday, January 2, 2024 9:14 AM
To: Randi Buchi <rbuchi@stewiacke.net>
Subject: Stewiacke Fire Rescue Purchase 2024

Good morning,

The Stewiacke & District Volunteer Fire Department has a new rescue truck on order. The truck is expected to arrive in November, 2024.

With our previous two truck purchases (2015 and 2018) the town was required to “back” our loan. It did not require any payments or additional funding from the town, rather the town merely agreed to pay for the loan should the fire department fold or be unable to pay. Of course, this has never happened but is a requirement to receive a loan from the bank.

We've met with the two previous CAO's in relation to this however with both not working for the town anymore we figured we should reach out to your office to advise you of the situation. CAO Brown had asked us to supply him with a total price so it can be used for budgetary purposes. The price for this new apparatus is \$515,000 for the body and \$139,369 for the chassis for a total of \$654,369 plus tax. We already have the chassis paid for and will have some of the body paid for but will require a loan for the remaining balance. The exact amount of loan we will require is not yet known as we continue to save as we approach the payment date.

Due to the CAO turnover situation, we're looking to get something official that the town will agree to back our loan just like our two previous truck purchases in 2015 and 2018. Full payment of the remaining balance is due upon delivery of our apparatus hopefully in November, 2024.

Please let me know of any questions,

--
Brandon Verboom
Deputy Chief
Stewiacke & District Volunteer Fire Department
111 Highway 2, Stewiacke, Nova Scotia
(902) 639-2301

