



Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

1. Call to Order
 2. Attendance
 3. Approval of / Changes to Agenda
 4. Disclosure of Interest on Agenda Items
 5. Approval of Minutes
 - A) December 19, 2024
 6. Announcements / Proclamations
 7. Presentations
 - 1) Jeff Winters, Colchester Ground Search & Rescue
RE: Remote Piloted Aircraft Systems (RPAS)
 - 2) Big River Café – Owners
RE: Lease
 8. Written Petitions and Correspondence
 9. Business
- Staff Reports:
1. CAO Report with RCMP Staff Sergeant Marc Rose



COUNCIL AGENDA
THURSDAY JANUARY 23, 2025 AT 7:00 PM
Council Chambers Stewiacke NS

2. Attendance for the Federation Canadian Municipalities Conference

<https://www.stewiacke.net/stewiacke-town-hall/policies/86-attendance-of-fcm-and-unsm-of-conferences-2007-24/file.html>

3. Federation of Canadian Municipalities Board Vacancy.

Other Business:

10. By-laws and Policies
11. Citizen Comments
12. Mayor Report
13. Councillors Reports
14. In-Camera Session
15. Notice of Motion and Reconsideration
16. Adjournment



Before we begin our meeting, we would like to acknowledge that Stewiacke is in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq people.

1. Call to Order at 7:00PM

2. **Attendance –**

Town Council	Position
Doug Glasser	Mayor, Town of Stewiacke
Rebecca Rogers-Laing	Deputy Mayor, Town of Stewiacke
David LeBlanc	Councillor, Town of Stewiacke
Suzanne Lutz	Councillor, Town of Stewiacke
Pam Osborne	Councillor, Town of Stewiacke
Marc Seguin	CAO, Town of Stewiacke

3. Approval of / Changes to Agenda

Motion to Approve Agenda:	Approved By:
First	Councillor Osborne
Second	Councillor Rogers Laing
Result	Carried

4. Disclosure of Interest on Agenda Items

None



**COUNCIL MINUTES
THURSDAY DECEMBER 19, 2024 AT 7:00 PM
Council Chambers Stewiacke NS**

5. Approval of Minutes

November 14 and November 21

Nov 21 Minutes – change new years levy discussion. Add “Motion Not Considered”.

6. Announcements / Proclamations

None

7. Presentations

No requests for presentations were received.

8. Written Petitions and Correspondence

No written petitions or correspondence were received.

9. Business **we will now move on to the regular business portion of the agenda. I will hand it over to our CAO for his CAO Report and report on the Council Code of Conduct.**

a. Staff Reports

1) CAO Report

Motion to Approve CAO Report	Approved By:
First	Councillor Leblanc
Second	Councillor Osborne
Result	Carried



COUNCIL MINUTES
THURSDAY DECEMBER 19, 2024 AT 7:00 PM
Council Chambers Stewiacke NS

2) Riverside Report

Motion to Approve Riverside Closeout Report	Approved By:
First	Councillor Osborne
Second	Councillor Rogers Laing
Result	Carried

3) Recycling Services

Motion to Approve: Receive report	Approved By:
First	Councillor Osborne
Second	Councillor Lutz
Result	Carried

Motion : Council authorized staff to provide clear written intent to opt into the program by the deadline of January 31, st 2025, and that staff report back to council with further information and details on the proposed agreement for Council to consider for final decision before April 18, th 2025.

Motion to Approve : All Resolutions within the report.	Approved By:
First	Councillor Osborne
Second	Councillor LeBlanc
Result	Carried



4) Planning Services – Town of Truro

It's the motion that the report town planning services be received, and that the mayor and CEO be authorized to execute a contract for planning services with the town of Truro in accordance with the details in this report.

Motion to Approve :	Approved By:
First	Councillor Osborne
Second	Councillor Lutz
Result	Carried

b. Report

1) Town Lighting – Mayor Glasser

More light needed in our downtown area along Main Street to bring up to code where it should be. Darkness and public safety

-Traffic Lights – Mayor Glasser

Like to see the cost of potentially installing traffic lights on Hwy 2 and Main Street to alleviate some of the traffic and safety concerns. Mentioned by Councillor Osborne this will need to be brought to PAC

2) Planning Advisory Committee Update – Councillor Osborne

-PAC Meeting Jan 8th

-Municipal Planning strategy is out of date.

-Engaging the public and getting them to come out and tell us what their vision is for Stewiacke and what they want to see.

10. By-laws and Policies

None

11. Citizen Comments

None

12. Mayor Report - VERBAL

13. Councillors Reports



COUNCIL MINUTES
THURSDAY DECEMBER 19, 2024 AT 7:00 PM
Council Chambers Stewiacke NS

Town Council	Position
Rebecca Rogers-Laing	Thank Erin Ben and Rec Staff for Christmas in Stewiacke
David LeBlanc	Great attendance at Christmas in Stewiacke. Attended AMANS rules of order training and NSFAM meetings.
Suzanne Lutz	EMO Training and AMANS Rules of order training.
Pam Osborne	Business and Tourism Meeting held, NSFAM Meetings attended, Christmas in Stewiacke was great. Preparing for audit committee meeting.

14. In-Camera Session

NONE

15. Notice of Motion and Reconsideration

None Received

16. Adjournment

7:40PM.

Read and approved this _____ day of _____, 2024

Mayor



To: Town Council

From: Marc Seguin, CAO

Re: CAO Report

Date: January 23 ,2025

The following is a list of general updates from the office of the Chief Administrative Officer as of January 23, 2025.

This report is submitted as information only.

Public Works Report:

- The Dennis Park skating rink was filled. Staff will be working to try to have it safe for use. This is weather permitting
- Town Hall - Soffit and fascia repair on Town Hall building will commence soon. Damage was previously done by high winds.
- Public Works (PW) Staff have been directed to remove illegal signs around Town. PW Staff will continue to remove sign illegally placed around Town.
- Riverside Ave construction has been completed. A few deficiencies remain that will be dealt with in the spring.
- Staff continue to address infrastructure compromises as they arise. PW Staff repaired two watermain breaks in the last month (one on Pleasant Hill, and one on the corner of Rockwell Dr & Kitchener St.
- General maintenance occurred on the water treatment facility in December, including the regular cleaning of the tanks. Additionally, Staff replaced the sand in the filters at the water treatment Facility.



Budget Meetings:

Town Staff are working on the DRAFT 2025 – 2026 budget that will govern town business from April 1, 2024 to March 31, 2026.

Staff are proposing opportunities to present the DRAFT Budget to the public and answer questions on:

- Saturday March 1 from 10AM to NOON
- Wednesday, March 5 from 6:30PM to 8:30PM

*The dates above are proposed and will be confirmed with location soon. Once finalized, the date, time and location will be added to the Town calendar.

Following these presentations, Staff will finalize a DRAFT budget which will go to Council for presentation and adoption.

Community Development:

- The Province of Nova Scotia has approved funding towards Microgrants for this fiscal year. Last year, the Town awarded five not-for-profit groups with funding through this initiative. Advertising for this funding opportunity has started. There will be no financial commitment from the Town's operation budget. The Town was approved for \$2,500.00.
- The Province of Nova Scotia – Communities, Culture, Heritage, and Tourism has approved funding towards purchase of an equipment shed at the Stewiacke Community Centre. Approval was for \$2,000.00 and the remaining financial commitment will be drawn from the Town's approved After School Program operating budget.
- The Municipal Physical Activity Strategy draft plan is almost complete and will be presented to Council before the end of the fiscal year.
- The KD & Hot Dog community meal (Jan 29th) has received 180 boxes of KD donations from the community, and several packages of Hot Dogs.



- As a collective Region, the Accessibility Plan and The Dismantling Hate and Racism Plan are underway. The Accessibility Plan will be completed by the end of this fiscal year, and a presentation to the region's councils will be made in March. This project is a joint project with Colchester, Truro and Bible Hill and is mandated by Provincial legislation.
- The Dismantling Hate and Racism plan has just started, and the successful company is being notified at the end of this month (Jan). This project is a joint project with Colchester, Truro and Bible Hill and is mandated by Provincial legislation.
- Monthly Newsletters are available electronically and posted on the website and Town Facebook Page. Staff will be printing hard copies for those that require one and copies will be available at Town Hall, Guardian Drugs, Post Office, and Foodland.
- The Tender for Custodial Services has been posted on the website and the Nova Scotia Procurement website. The deadline for submissions is February 6th at 2:00pm. This is a two-year contract for services at the Community Centre, Town Office and Library.
- The Strategic Tourism Expansion Program (STEP) will be presenting the draft strategy to Stewiacke Town Council on February 13th at the Committee of the Whole Meeting. This project is a joint project with Millbrook First Nations, Colchester, Truro and Millbrook First Nations.

FIRE UPDATES:

The following updates were submitted by the Stewiacke Volunteer Fire Department:

- 248 calls for service in 2024
- 131 of those calls were medical emergencies (52.8% of all calls).

Highlights:

1. Our membership currently stands at 39 active members in addition to 3 junior members. The last couple of years have seen unprecedented growth in our team which has allowed us to expand our training.



2. This year the Department joined the local Swiftwater Rescue Team. This team consists of Brookfield Fire & Emergency Services alongside Lantz Volunteer Fire Department. We currently have 5 trained members on the team with 6 more planning to take a course this spring.
3. On Christmas Eve we acquired our new heavy rescue truck. This truck has been in the works for nearly two years and will benefit us in many ways including increased ability to transport personnel, more space for specialized equipment, and a space to have a command center or rehab facility if the weather is bad, etc.
4. Continued work on our training grounds - now have three containers including a second story which allows us to further practice specific skills that keep us safe during fires.

RCMP UPDATES

Update provided in person by Marc Rose, Staff Sergeant / District Commander, H Division, Colchester District RCMP.

- From January 1st to January 15th of 2025. Colchester District RCMP have **48 occurrences** that occurred in the Stewiacke area.
- 4 files for Traffic Collisions
- 17 files for Traffic Violations, 14 tickets issued.
- The other 27 files varied from Domestic Violence, Mental Health, Mischief, Suspicious persons, Sudden Death (Coroners Act), etc.
- For all of Colchester for the same time period (January 1st to January 15th), Colchester District has responded to a total of **368 occurrences**.
- Colchester District has dealt with multiple serious investigations since January 1st that the following descriptions: homicide, mental health, domestic violence, assault police, human trafficking. GIS members were required to travel to New Brunswick (Campbellton) to assist in the arrest of a male suspect in the double homicide that occurred in Colchester in December 2024. The Nova Scotia Emergency Response Team also assisted in this arrest.



- The Colchester Special Victims Unit Investigator that has been overseeing a Domestic Violence /Human Trafficking File that has spanned the areas of Truro, Hilden, and Enfield. The “H” Division Human Trafficking Unit has assisted.
- Colchester District members have attended mandated training and non-mandated training in the 1st two weeks of January 2025.
- Colchester District members continues to be trained in Body Worn Cameras and most officers are now utilizing his technology. The technology has already been very beneficial as its prevented frivolous public complaints against officers and aided in evidence gathering in all investigations.
- Colchester District is dealing with 3 members who are long term ODS. 1 of these members is expected to discharge in 2025. The other 2 members are in the process of receiving treatment.
- Colchester District have recently received 2 cadets from RCMP Depot, both started in the January 2025. They are Cst. Quinn Wall and Cst. Tyler Macdonald. Both are originally from Nova Scotia.
- On January 2nd, Colchester District recently had Cpl. Terry Brown start in the GIS (General Investigation Section) supervisor position and Cst. Jordan Carroll started as an investigator in the GIS unit.
- Colchester District RCMP have made very strong gains and positive gains to fill both hard and soft vacancies since I (S/Sgt. Rose) started in late March 2024. This has led to significant gains in ensuring public safety and member wellness. However, even in a state of almost “full strength”, Colchester District officers continue to be understaffed and carry very high workloads.

Marc Seguin

Marc Seguin
Chief Administrative Officer



9.2 Attendance for the Federation Canadian Municipalities Conference

Policy

<https://www.stewiacke.net/stewiacke-town-hall/policies/86-attendance-of-fcm-and-unsm-of-conferences-2007-24/file.html>

RECOMMENDED MOTION

Motion: Be it resolved that the representatives for the Town of Stewiacke that will attend the 2025 FCM Conference will be Mayor Doug Glasser and Councillor David Leblanc, and

That the rotation for the 2026 Conference will be the CAO and one member of Councillor. This rotation will stand for the four-year term of Council alternation each year as per the policy.

9.3 Federation of Canadian Municipalities Board Vacancy.

FCM has one (1) vacant seat at large in the Atlantic Caucus, and that this role must be filled by a Nova Scotian representative who will serve until the end of the current board term in June 2025.

At the January 9, 2025 Committee of the Whole Meeting for the Town of Stewiacke, Councillor Pam Osborne requested that Council support her application for the position.

At the meeting Council endorsed the nomination of Councillor Pam Osborne for the Federation of Canadian Municipalities Board of Directors Atlantic Caucus



COUNCIL MEETING
Thursday January 23, 2025 AT 7:00 PM
Council Chambers Stewiacke NS

position, and further if elected, the Town of Stewiacke Council agreed to support Councillor Osborne through the necessary budget and time commitments.

RECOMMENDED MOTION

Motion: WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS there are current vacancies on FCM's Board of Directors for the remainder of the 2024-2025 board term;

BE IT RESOLVED that Council of the **Town of Stewiacke** endorse **Councillor Pam Osborne** to stand for election on FCM's Board of Directors, for the period starting in March 2025 and ending June 2025; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with **Councillor Pam Osborne** attending FCM's Board of Directors meetings.