Town of Stewiacke Expense Reporting Form

Half Way Between the Equator & the North Pole

Claimant's Name: **Wendy Robinson**

Claimant's Title: **Mayor Town of Stewiacke**

Date expense report posted: **April 2019 to December 2019**

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @.45 0.4500	Meals: Breakfast	Meals: Lunch	Meals: Dinner	Meals: Other	Other Expenses	Paid by Municipality: Credit Card	Paid by Municipality: Invoice
03/30/19	Truro Fire Fighter Blackie Funeral				60.00								
04/01/19	Halifax Volunteer Awards				140.00					Parking	15.00		
04/03/19	Tim Hortons Gift Certificate Stewiacke Fire Dept									Gift Certificate	50.00		
04/08/19	Truro Fire Department for loss of Blackie				60.00					Snack Basket	28.12		
04/15/19	Town Caucus Meeting New Glasgow				180.00	81.00							
04/17/19	Truro Mayors Lunch				60.00	27.00							
04/24/19	Truro Physician Recruitment Meeting				60.00	27.00				Admin Assistant Day	80.45		
04/29/19	Truro Alton Gas Meeting				60.00	27.00							
05/03/19	Truro REMO & CALA				60.00	27.00							
05/06/19	Truro Physician Recruitment Meeting				60.00	27.00							
05/08/19	Truro NSFM				60.00	27.00				Parking	3.25		
05/10/19	Truro Historeum Opening					-							
05/22/19	People First Meeting		Mileage		60.00	27.00							
05/23/19	Truro Rhubarb Festival Banner		Mileage		60.00	27.00							
05/25/19	Truro People First Banquet		Mileage		60.00	27.00							
05/26/19	Truro - Chamber of Commerce Dinner		Mileage		60.00	27.00							
.	FCM Quebec Own Vehicle				1,856.00	835.20		9.79	18.98	Lodging	297.94		
06/04/19	Truro Press Release OCC				60.00	27.00		10.58					
	Bridgewater CO3 Work Space Meeting				298.00	134.10				Town Day Costume	12.64		
						-				UPC Podcast	19.30		
06/13/19						-				Stewiacke Docs Meeting	50.34		
						-				Meeting Susan/ Dale	19.86		
						-				Pride Flag Celebration	42.95		
08/13/19	Travel to Bible Hill RCMP Condolence Basket				70.00	31.50				Condolence Basket	29.99		
09/05/19	Truro Mayors Meeting				60.00	27.00							
09/21/19	Truro Fundy Discovery Opening				60.00	27.00							
09/26/19	Whistlers - Lunch for 3 Councillors and 4 Developers					-				Lunches	130.44		
11/25/19	Mayors Lunch Truro				60.00	27.00							
12/02/19	Physicians Meeting Truro				60.00	27.00							
12/04/19	Christmas Decorations				60.00	27.00				Canadian Tire	103.47		
						-				Walmart	48.23		
						-				Michaels	59.77		
12/19/19	Gift Cards Staff					-				Foodland	625.00		
12/20/19						-				Xmas Party Supplies	3.44		
						-				Xmas Party Supplies	17.82		
						-				Xmas Tree Park	50.60		
						-				Xmas Tree Park	14.38		
						-				Xmas Tree Park	33.93		
						-				Xmas Tree Park	79.88		
					360.00	162.00							
						-							
				-		1,675.80	-	20.37	-	-	1,816.80	-	-

Total Claim: 3,512.97

Notes:
Travel expenses include, but are not limited to accommodations, transportation and incidentals
Professional development expenses include, but are not limited to course registration fees
Business purpose of an expense include, but are not limited to: confernces, meetings, municipal events, professional development
Alcohol cannot be expensed by an individual to a municipality
*Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.